

EPA TRANSMITTAL

CLASSIFICATION NO.:

APPROVAL DATE:

ADDRESSEE

Transmittal #37

Region V Delegations Manual

1. Purpose. This Transmittal provides revised material for the Region V Delegations Manual.

2. Explanation of Changes. Chapter 1, Delegation 17, Travel Authorization has been revised. The delegations are based on the revised Travel Delegations 1-17A and B signed by the EPA Administrator on January 12, 1987. The delegations provide authority to Division/Office Directors to approve domestic travel (but not to approve extensions of temporary quarters and storage of household goods or permanent change of station travel); approve emergency travel (to return to the official duty station due to illness, etc.); approve actual subsistence in lieu of the lodgings plus per diem rate; approve the use of cash for emergency travel (only) in excess of \$100; and approve use of noncontract air carriers, when justified. The delegation also provides for redelegation of limited authorities to the Deputy Division/Office Directors, Branch Chiefs, or equivalent.

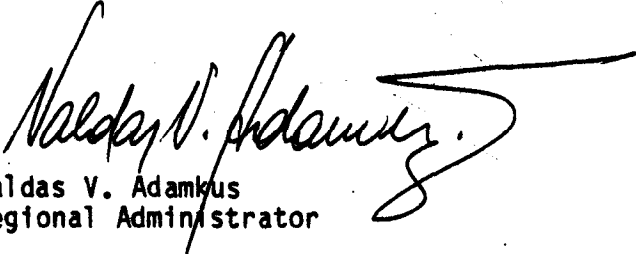
3. Filing Instructions. Post receipt of this transmittal on the checklist of EPA transmittals in the Region V Delegations Manual and insert the delegation in the proper numerical and alpha sequence.

Remove pages

Chapter 1, Delegation 1-17
Travel Authorizations

Insert pages

Chapter 1, Delegation 1-17A
Travel Authorizations


Valdas V. Adamkus
Regional Administrator

Delegations of Authority from Regional Administrator

ORIGINATOR: #37 (3/87)